

EAGLE CHECKLIST

#	Task	Completed
	Getting Ready for Eagle	
1	Select a Eagle Scout Advisor/coach	
2	Confirm status of all Merit Badges	
3	Plan for completing any remaining required MB	
4	Obtain 6 month Leadership position	
	Eagle Scout Project Planning	
5	Identify Eagle project	
6	Review and refine Project Idea with coach	
7	Agree to scope and deliverables with Project Beneficiary	
	Project Proposal	
8	Locate latest BSA Eagle Scout Proposal and Project plan on BSA website	
9	Read entire Proposal and Project Plan form	
10	Fill out the Proposal pages of form only	
11	Read the Scouting Guide to Safe Scouting and sign form to acknowledge you read it	
12	Review Project Proposal with Eagle coach	
13	Send completed Proposal form to SM, CC, advancement chair for review	
14	Obtain signatures from SM and CC	
15	Obtain signature from Project Beneficiary	
16	Send a request to District for a Project Proposal Review	
17	Meet District rep and obtain signature	
	DO NOT START EAGLE PROJECT UNTIL YOU HAVE DISTRICT APPROVAL & SIGNATURE	
	Eagle Project	
18	Review Eagle Project Report form. Identify all data that is required for final report	
19	Record all project hours worked	
20	Keep records of all Project costs	
21	Complete Project Report form	
	Eagle BOR Prep	
22	Obtain a minimum of 3 references letters. Must be sent directly to SM.	
23	Complete Project plan form and review with Eagle Coach	
24	Compile list of leadership positions	
25	Write Statement of Ambitions & Life Purpose	
26	Complete Eagle Scout Application and provide to SM or CC	
27	Verify orientation of each merit badges on sash. Correct if wrong.	
28	Meet with coach and prep for EBOR	
	Items to take to Eagle BOR	
29	3 ref letters from SM	
30	Completed Project Report	
31	List of Leadership positions	
32	Statement of Ambitions	
33	Signed Eagle Scout Application	
34	Scout Book (<i>take all books since Scout rank</i>)	